

FIATA

The global voice of freight logistics.

REFERENCE HANDBOOK

November 2019

International Federation of Freight
Forwarders Association



The FIATA Reference Handbook

November 2019

Comment

The work collated in this Handbook provides, for the reader an overview of the International Federation of Freight Forwarders Associations (FIATA) as to its structure and its policy and process determination and implementation. As an international non-governmental industry association FIATA, through its advocacy, represents service providers who operate in international trade logistics and supply chain management.

The FIATA Secretariat will be pleased to provide further information.

I thank you for your consideration.

Basil L.S. Pietersen
President, FIATA

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Organisation

FIATA was founded in Vienna on May 31st 1926. Today it is headquartered in Zurich and is the world's largest non-governmental Organisation in the field of International Freight Logistics. It has over 110 Association Members in different countries or territories and represents around 50,000 International Logistics and Freight Forwarding Organisations employing approximately 10 million people across 160 countries. FIATA Association Members are divided into four regions, Africa/Middle East, Americas, Asia/Pacific and Europe.

FIATA is an accredited body with the UN ECOSOC roster, frequently cooperating with the UN Commission on International Trade Law (UNCITRAL), the United Nations Conference on Trade and Development (UNCTAD) and United Nations Economic Commission for Europe, Asia Pacific (UNECE, UNESCAP) and other UN bodies, such as – inter alia – ICAO and the World Bank. FIATA also represents the International Logistics and Freight Forwarding Industry at governmental and non-government level in forums such as World Customs Organisation (WCO), World Trade Organisation (WTO), International Air Transport Association (IATA), International Chamber of Commerce (ICC), International Road Transport Union (IRU), International Union of Railways (UIC) and many others. FIATA is a principal source of information and best practice for the International Freight Forwarding and Logistics sector. FIATA is also a reference source of information on international regulations governing the logistics industry, it coordinates its vast constituency at global level and promotes good business practices in line with the stipulations of its Statutes.

Presidency

- President
Basil L. S. Pietersen South Africa
- Immediate Past President
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- Secretary General
Robert A. Voltmann United States
- Treasurer
Huxiang Zhao Peoples Republic of China
- Senior Vice Presidents
Ivan Petrov Bulgaria
Turgut Erkeskin Turkey
Thomas Sim Singapore

Advisory Bodies and Institutes

FIATA's technical structure comprises Institutes, Advisory Bodies and Working Groups, which deal with the technical and policy issues that affect the freight forwarding industry at international level.

The institutes are the policy making structure that prepare and publish the views, positions and standards of FIATA as endorsed by the Presidency and the General Meeting. Some of the institutes work through permanent Working Groups e.g. the MTI has three different ones, for Sea, Rail and Road Transport matters.

Institutes:

- **AFI** Airfreight Institute
- **CAI** Customs Affairs Institute
- **MTI** Multimodal Transport Institute
 - WG Road
 - WG Rail
 - WG Sea

Advisory Bodies:

- **ABIA** Advisory Body on International Affairs
- **ABIT** Advisory Body Information Technology
- **ABLM** Advisory Body Legal Matters
- **ABSS** Advisory Body Safety and Security

Standing Committees

- **FWC** FIATA World Congress Committee

Extended Board

- **Vice Presidents**
 - Krishnan Chelliah Malaysia
 - Nadia Abdul Aziz United Arab Emirates
 - Richard D. Gluck United States
 - Bung Jin Kim Korea, Republic of
 - Ahmed Mostafa Hamed Egypt
 - David Nutakor Ghana
 - Jens Roemer Belgium
 - David Fielder Australia
 - Mark Bromley United Kingdom
 - Neil Taylor Montgomery Chile
 - Mark Bibeau Canada
 - Galo Nicolas Molina Aguilar Ecuador
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 - Keshav R. Tanna India
- **Chairperson CAI**
 - Stephen Parker United Kingdom
- **Chairperson MTI**
 - Robert Keen United Kingdom
- **Chairperson ABIA**
 - Paul Golland Australia
- **Chairperson ABIT**
 - Anne Sandretto France
- **Chairperson ABLM**
 - Yuntao Yang Peoples Republic of China
- **Chairperson ABSS**
 - Brian Lovell Australia
- **Chairperson RAME**
 - David Phillips South Africa
- **Chairperson RAMNS**
 - Jorge Heineremann Uruguay
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- **Manager Congress & Conferences, IT Communication, Congress Committee, Programme Committee**
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- **Manager ABLM**
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Initiatives:

- Vocational Training
- Fiata Foundation
- Young Freight Forwarder
- ICAO – FIATA Dangerous Goods by Air

Vocational Training

FIATA maintains vocational training reference the FIATA Minimum Standards and FIATA Diploma (the Standards) that are used by more than 100 schools and training centres in the world. These educational institutions reference FIATA Standards either because they are FIATA Association Members (Members) which provide vocational training services directly or because these training bodies do so in the framework of their existing agreements with FIATA Members.

FIATA provides guidance and support to association members to develop their own courses. Training materials and courses are normally developed by the association locally and personalised to suit the local or regional tuition requirements. These courses are centrally validated by FIATA and benchmarked against the above-mentioned Standards. Only those Members who have successfully validated or re-validated their training programmes are entitled to deliver courses under the FIATA indicia. The FIATA Diploma is recognised by the industry worldwide and is a very useful instrument for cross-border employment of staff, well appreciated by both employers and employees.

In recent times FIATA has also developed content material, e.g. the Dangerous Goods by Air course developed and co-branded with ICAO. This is a natural evolution that addresses the issue of harmonisation at the international level, particularly in places where global rules and conventions apply.

For additional information please contact the FIATA Member in your country or the FIATA Secretariat.

FIATA Foundation

- At the FIATA World Congress 2001 in Cancun the FIATA Foundation (the Foundation) was created to promote forwarding and logistics Vocational Training in developing countries.
- The main objective of the Foundation is to encourage Members to set up their respective sustainable training programs. It particularly aims to assist those Members in less developed environments to support the building of professional skills of the industry through the preparation of a number of trainers who take an intensive Train the Trainer courses.
- The Foundation delegates a team of professional trainers to introduce and implement a qualified training structure. The courses provide knowledge of the profession, based on the "FIATA Minimum Standards" elements of pedagogy and practical advice on how to set up a teaching program.
- The Foundation has comprehensively drafted its own Statutes and Regulations which define the rules and procedures under which it operates. The Council of the Foundation monitors all the activities of the foundation.
- The FIATA Foundation is an independent body operating under direct supervision of the Swiss federal government.

The Young Freight Forwarder

In 1999 FIATA together with sponsors, the International Transport Journal, IATA and the TT Club launched an annual award for the young freight forwarder of the year.

The award demonstrated recognition by FIATA and its participating sponsors of the need to develop quality in the forwarding industry and to reward young talent with valuable training opportunities.

Every year a competition is held for this award and each Member is entitled to present one candidate. It is first judged on regional basis.

This competition is open to all young freight forwarders who have been working full-time in the forwarding industry for at least two years. Candidates must not be older than 30 years.

The award comprises two weeks of practical and academic training... one week of academic training in London and one week of practical training based in one of the TT Club's regional centres (London, Hong Kong or New Jersey) plus a one year free subscription to the International Transport Journal Switzerland and the International Freighting Weekly.

Trade Facilitation:

- *FIATA Multimodal Bill of Lading*
- *FIATA Documents and Forms*
- *Publications*
- *Model Rules*
- *Model agreements*
- *UN CEFAC projects*
- *ISO and other Standardising Bodies*
- *UNCITRAL conventions and model rules*
- *WTO TFA National Committee*

FIATA Documents and Forms

The FIATA documents are one of the main instruments in cross border trade facilitation. FIATA has created several documents and forms to establish a uniform standard for freight forwarders worldwide. The documents are easily distinguishable as each has a distinctive colour and carries the FIATA logo which is visually easy to recognise.

The documents prepared by FIATA and used at the time of printing of this book being;

- *FBL (FIATA Multimodal Transport Bill of Lading, negotiable)*
- *FIATA FCR (Forwarders Certificate of Receipt)*
- *FIATA FCT (Forwarders Certificate of Transport)*
- *FWR (FIATA Warehouse Receipt)*
- *FWB (non-negotiable FIATA Multimodal Transport Waybill)*
- *FIATA SDT (Shippers' Declaration for the Transport of Dangerous Goods)*
- *FIATA SIC (Shippers' Intermodal Weight Certificate)*
- *FFI (FIATA Forwarding Instructions)*

FIATA documents have an excellent reputation and are recognised as documents of tradition and trust serving the international trade community for decades. To maintain the worldwide reputation and acceptance of the FIATA documents by international trade, the issuance of these documents by freight forwarders is controlled by the Members affiliated to FIATA. Responsibility for the printing and distribution of FIATA documents is therefore licensed to the Members of FIATA in their respective country or territory.

Publications

The FIATA Review

The FIATA e-Flash (only in electronic format)

- *Documents and Forms of FIATA*
- *FIATA Glossary-Transport and Forwarding Terms*
- *FIATA Code of Abbreviation*
- *FIATA Model Correspondents' Agreement*
- *FIATA EDIFOR Guidelines*
- *A FIATA Introduction to the Regulations for the Safe Handling and Transport of Dangerous Goods 2nd Edition*
- *Country by country information (Africa/Middle East only)*
- *Members' directory*
- *The FIATA Business Integrity Statement*

Books

- *FIATA Legal Handbook on Forwarding*
by Peter Jones
- *The Law of Freight Forwarding*
by Prof. Emeritus Jan Ramberg
- *Transport Logistics – The Wheel of Commerce*
by Issa Baluch.

Policy Issues:

- Official description of international freight forwarding services
- Position Papers
- Annual Report

Recent Position Papers

- **Multimodal Transport Institute (MTI)**

FIATA Position Paper – on the Mandatory verifications of Container Weights

FIATA Position Paper – CO2 and other Emissions in Freight Transport and Logistics

- **Custom Affairs Institute (CAI)**

FIATA's comments on WCO draft Customs – Tax Cooperation Guidelines

FIATA Position Paper - WCO Unique Consignment References UCR 27 June 2012

FIATA Position Paper – Dual Filing approach on the Advance Security Declaration in accordance with the WCO Safe Framework of Standards – March 2012

FIATA Position Paper – Intellectual Property Rights – September 2010

FIATA Position Paper – transit Freedom in WTO Doha Trade Facilitation negotiations – submitted to the World Trade Organisation – WTO – July 2010

- **Public Statements**

Ecommerce Impact International Trade Logistics

Changing Logistics - Freight Forwarders Evolve with Trade

Freight Forwarders, Logistics and the Building Blocks of Free Trade

SDG Mapping for Logistics Connectivity

The Keys to Unlocking Africa

CONGRESS Special Edition - Position Papers 3

GPST Input - FIATA's Training Initiatives

Position Paper DTLF FIATA CLECAT

FIATA responds to ICAO's Secretary General - Trends, development and challenges facing the airfreight industry

FIATA Statement - The Need to Assess Connectivity Measure for Freight Transport

FIATAs Feedback on the Post 2015 Zero Draft Outcome document - Charged by Logistics Connectivity's Sustainable Energy

FIATA Five Key Statements - Sustain your Future with Logistics

THE TRADE FACILITATION AGREEMENT Main instrument of development for better global trade

UN HLPF Open Letter - Logistics Connectivity in the quest for Sustainable Development

2015 ICC Trade Facilitation Symposium - FIATA Speech on Trade logistics and Customs Regimes boosting regional and global supply chains

IMO/ILO/UNECE Code of Practice for Packing of Cargo Transport Units (CTU Code)

Non-Prolifération UN 1540 RESO speech 21 11 2014

FIATA helps the OWG to design sustainable future

Everyone wins by maximising "de minimis" harmonisation

Revisiting the Yamoussoukro Decision

Role of freight forwarders and logistics in intermodal transport chains

Combining the OWG's Focus Areas in a Holistic Manner with Trade Facilitation

FIATA Insight into SDGs in Preparation for the Secretary General's address to the Open Working Group

IATA-FIATA Joint Position on the need for States to ratify the Montreal Convention 1999 MC99 to promote trade facilitation

UN Commission on Sustainable Development Open Letter - Logistics connectivity on the main goals for sustainable development

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Archives:

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- [Past Congresses](#)

Past Presidents

- 1926 - 1934 Paul Lehmann Denmark
- 1935 - 1947 Charles de Lausnay Belgium
- 1947 - 1949 C. B. Ingwersen Denmark
- 1949 - 1954 Maurice de Brousse France
- 1955 - 1959 Léon Verhulst Belgium
- 1959 - 1963 Willy Max Rademacher Germany
- 1963 - 1967 Henrik Lehmann Denmark
- 1967 - 1971 Derek I. Heys United Kingdom
- 1971 - 1975 Jacques Dervieu France
- 1975 - 1979 Carl Wilhelm Kjellberg Sweden
- 1979 - 1981 György Antal Hungary
- 1981 - 1983 Rudolf H. Hoogewerff Netherlands
- 1983 - 1985 Arvind N. Parikh India
- 1985 - 1987 Bernhardt Bünck Germany
- 1987 - 1989 Jiri Kadanik Czech Republic
- 1989 - 1991 Curt Stjernlöf Sweden
- 1991 - 1993 Tan Kay Hock Singapore
- 1993 - 1995 Gaston de Petter Belgium
- 1995 - 1997 Brian J. Kelleher United Kingdom
- 1997 - 1999 Abdelmalek Dahmani Tunisia
- 1999 - 2001 Christopher J. Gillespie Canada
- 2001 - 2003 Aldo Da Ros Italy
- 2003 - 2005 Issa Baluch U.A.E
- 2005 - 2007 Manfred F. Boes Germany
- 2007 - 2009 William M. Gottlieb Canada
- 2009 - 2011 Jean-Claude Delen Belgium
- 2011 - 2013 Stanley H.H. Lim Singapore
- 2013 – 2015 Francesco S. Parisi Italy
- 2015 – 2017 Huxiang Zhao P.R. China
- 2017 - 2019 Babar Badat Pakistan

Past Congresses

Year	Venue	Year	Venue
1926	Vienna/Austria	1992	Florence/Italy
1927	Bern/Switzerland	1993	Montreal/Canada
1930	Antwerp/Belgium	1994	Hamburg/Germany
1933	Budapest/Hungary	1995	Seoul/South Korea
1935	Brussels/Belgium	1996	Caracas/Venezuela
1937	Paris/France	1997	Vienna/Austria
1949	Paris/France	1998	Sydney/Australia
1951	Bad Gastein/Germany	1999	Dubai/UAE
1953	Hamburg/Germany	2000	Rotterdam/Netherlands
1955	Antwerp/Belgium	2001	Cancun/Mexico
1957	Amsterdam/Netherlands	2002	Istanbul/Turkey
1959	Paris/France	2003	Bali/Indonesia
1961	Vienna/Austria	2004	Sun City/South Africa
1963	Lucerne/Switzerland	2005	Moscow/Russia
1965	Copenhagen/Denmark	2006	Shanghai/China
1967	Opatjia/Croatia	2007	Dubai/UAE
1969	New York/USA	2008	Vancouver/Canada
1971	Trieste/Italy	2009	Geneva/Switzerland
1973	Cannes/France	2010	Bangkok/Thailand
1975	Rotterdam/Netherlands	2011	Cairo/Egypt
1977	Los Angeles/USA	2012	Los Angeles/USA
1979	Moscow/Russia	2013	Singapore
1981	Dublin/Ireland	2014	Istanbul/Turkey
1983	Lisbon/Portugal	2015	Taipei/Chinese Taipei
1985	Vienna/Austria	2016	Dublin/Ireland
1987	Antwerp/Belgium	2017	Kuala Lumpur/Malaysia
1989	Sofia/Bulgaria	2018	New Delhi/India
1990	Glasgow/United Kingdom	2019	Cape Town/South Africa
1991	Singapore		



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